



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

MINUTES

**Wednesday, June 13, 2018
10:00 a.m.**

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

***Changing Lives,
Creating Futures***

Monty Sullivan
System President

Officers:
Timothy W. Hardy
Chair

Stephen Toups
First Vice Chair

Helen Bridges Carter
Second Vice Chair

Members:
Tari T. Bradford
Alterman L. "Chip" Jackson
Erika McConduit
Willie L. Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III

Student Members:
Jeremy Gray
Raissa Oliveira Yantis

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Hardy called the June 13, 2018, LCTCS Board of Supervisors monthly meeting to order at 10:08 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Mount led the assembly in reciting the Pledge of Allegiance.

C. SWEARING IN OF NEW BOARD MEMBERS: JEREMY GRAY AND RAISSA YANTIS

Chair Hardy invited Mr. Leo Hamilton, General Counsel for the Board, to swear in the new student board members Raissa Yantis and Jeremy Gray.

Following the Oaths of Office, Chair Hardy read their respective bios:

Jeremy Gray is a native of Bossier City, LA, born and raised on Barksdale Air Force Base. He is currently enrolled in the welding program at Central Louisiana Technical Community College Sabine Valley Campus in Many, Louisiana. He has two children and is married to Krystal Gray of Many, LA.

Mr. Gray has served in the United States Navy as the occupational rating of Boatswain's mate on the U.S.S. Iwo Jima HD-7. He served in the color guard during service as well and is now a wartime veteran. Mr. Gray is the SGA President of the Sabine Valley Campus and serves as the Executive President over all CLTCC campuses for the 2018-2019 term. Jeremy serves on the Student Advisory Member Board to the Board of Regents and as an executive on the Council of Student Body Presidents.

Mr. Gray has aspirations to become a master welder, general production manager, and certified welding inspector. He also plans to further his education by enrolling in the business program after he completes the welding program at CLTCC and has been invited to join Phi Theta Kappa Honor Society for his academic excellence. Mr. Gray is committed to assisting and making a positive change in higher education for Louisiana.

Mr. Gray was appointed by the Board of Regents effective June 1, 2018 for a one year term on the Board of Supervisors. Mr. Gray will serve as the technical college student representative to the LCTCS Board of Supervisors.

Mrs. Raissa Yantis is the Executive President of the Student Government Association for Northshore Technical Community College, where Raissa represents all students of the eight

Northshore campuses. Portuguese is Raissa’s first language and English is her second. She lived in Minas Gerais, Brazil for over 13 years, where she earned her high school diploma. Raissa fell in love with Louisiana when she moved to Ponchatoula in 2014; she started college during the spring semester of 2017. In 2018, Raissa joined Phi Theta Kappa Honor Society, and is currently working on her General Studies Associate Degree. After obtaining this degree, she plans to go to Southeastern University and join their Computer Science Pre-MBA Bachelor’s degree program.

Mrs. Yantis was appointed by the Board of Regents effective June 1, 2018 for a one year term on the Board of Supervisors. Mrs. Yantis will serve as the community college student representative to the LCTCS Board of Supervisors.

Supervisor Gray thanked the Board for the opportunity to work with the Board. He and his wife, Crystal look forward to learning and growing over the year of his term.

Supervisor Yantis also thanked the Board for the opportunity to work with them over the next year. She also thanked NTCC for always supporting her.

D. ROLL CALL

Board Coordinator, Sara Kleinpeter conducted the roll call with the following results:

<u>Members Present</u>	<u>Absent</u>	<u>Staff Present</u>	
Timothy W. Hardy	Helen B. Carter	Monty Sullivan	Joe Marin
Stephen Toups	Mark Spears	Sara Kleinpeter	Katie Waldrop
Tari Bradford	Craig Spohn	Gena Doucet	Joel Watkins
Chip Jackson		Emily Campbell	René Cintrón
Erika McConduit		Quinton Taylor	Tarie Roberson
Willie Mount		Rhonda Madere	Emily Mastrantonio
Michael Murphy		Jennifer Daly Freeman	Willie Smith
Joe Potts		Chris Broadwater	Amber Blair
Paul Price		Anthony Brown	Carly Dartz
Stephen Smith		Tommy Williams	Michael Redmond
Vinney St. Blanc			
Jeremy Gray			
Raissa Yantis			

E. APPROVAL OF MEETING AGENDA FOR JUNE 13, 2018

On motion by Supervisor Toups, seconded by Supervisor Price, the board voted to suspend the rules and revise the agenda to remove “review and advisement” from Items H. 8 and H.11. The motion carried.

On motion by Supervisor McConduit, seconded by Supervisor Bradford, the board voted to approve the June 13, 2018, meeting agenda, as amended. The motion carried.

F. APPROVAL OF MEETING MINUTES FROM APRIL 11, 2018 AND MAY 9, 2018

On motion by Supervisor Mount, seconded by Supervisor Toups, the board voted to approve the April 11, 2018 and May 9, 2018, meeting minutes. The motion carried.

G. REPORTS

1. Chair of the Board Report

Chair Hardy provided the following report:

- ❖ Thanked the board members who attended a commencement, and to the members that served as commencement speakers to our colleges. He noted that their support is greatly appreciated by students, chancellors, faculty and staff. He reminded them that there are a few WorkReady U graduations that will take place over the summer and early fall and to contact Ms. Kleinpeter if they want to attend.
- ❖ Reported that he attended the annual ACCT Board Retreat in Seattle Washington in July. He reminded members that he and a few others will attend the Annual Congress in October in New York.
- ❖ Congratulated the LCTCS Audit Committee and the LCTCS Internal Audit staff for their work over the last fiscal year (2017-2018). Today, the Audit Committee approved the fiscal year 2018-2019 Audit Plan. Supervisor Potts serves as the Chairman of the Audit Committee.

Supervisor Potts commended Mike Redmond and the LCTCS audit staff for the work they do to keep the committee informed ahead of meetings.

- ❖ Introduced the LCTCS Board Student Legacy program, noting that it is his goal for the Board to continue interacting with former student leaders. A formal memo describing the program will be sent to the Board in the future. The goal of the LCTCS Board Student Legacy Program will allow for former student leaders to remain in contact with our active and former board members, along with other past student members. It is no surprise that our Board actively involves the student members during their term, and those members often go on to be very successful. The LCTCS Board Student Legacy program will serve as a networking group for former student board member and allow for them to regularly communicate with the Board to demonstrate the impact of LCTCS on its students.
- ❖ Recognized Ms. Maureen Ogé and Allison Ogé Cascio in the audience. Ms. Ogé is the wife of former board member Woody Ogé; Ms. Cascio is their daughter.

Chair Hardy recalled the tremendous impact that Mr. Ogé had on this Board and LCTCS, both professionally and personally. He noted that the students and the LCTCS are better because of Supervisor Ogé.

Ms. Ogé thanked the Board, chancellors, and staff for their support during this time. She expressed his love for LCTCS and knows that his work was not complete with the system. On behalf of our family, thank you for remembering and honoring Woody in this way.

As a matter of personal privilege, and on motion by Chair Hardy, seconded by Supervisor Toups, the Board considered Item H. 14. Naming a Prominent Space within the Delgado River City Site in Honor of N. J. “Woody” Ogé at this time.

Naming a Prominent Space within the Delgado River City Site in Honor of N. J. “Woody” Ogé

On motion by Supervisor Hardy, seconded by Supervisor McConduit and all other members present, the Board voted to authorize Delgado Community College to name the atrium of the River City Campus the “N.J. ‘Woody’ Ogé Atrium” in honor of the contributions made to the college and the campus. The motion carried.

- ❖ On his last meeting as Board Chair, Supervisor Hardy noted that his chairmanship has been sincerely appreciated because of the impact he sees the Board has on the state and the students. He thanked the chairmen before him for entrusting him to lead the Board.

He thanked his wife of nearly 33 years, Stacia Hardy, for her support of their daughters and him. He thanked his daughters, Nicole and Amanda. He introduced his younger daughter, Amanda, and her friend Allison from Ohio to the Board and audience. He also thanked his assistant of 30 years, Toni Combs, for her dedication to helping him throughout his career. He presented Ms. Hardy with a floral arrangement and Ms. Combs with a personalized paper weight and noted that the gifts are also from the staff at LCTCS who appreciate them greatly for “propping him up over the years.”

He also acknowledged former student Board Member, Ms. Jennifer Burgess, and Dr. Alex Appeaning.

- ❖ Announced that as is protocol for open meetings, there is an opportunity for public comment at the end of the meeting. If you wish to make comments to the board, please fill out a comment card and turn it into Sara Kleinpeter, Board Coordinator.

2. President’s Report

Dr. Sullivan provided the following report:

- ❖ Introduced the SkillsUSA students and advisors in the room. He noted that the students will travel to Louisville, KY, to compete in the national SkillsUSA competition. He acknowledged BPCC students and two advisors in attendance: Emily Barmore, Jim Boyter (BPCC advisor), Ashley McElroy, Tiffany Odom, Cody Retiz, Alexander Richardson, Adrienne Abel (SOWELA advisor).

BPCC Chancellor Rick Bateman & Kimberly Hayes, SkillsUSA Louisiana President, addressed the Board. Chancellor Bateman noted that the SkillsUSA program is growing at BPCC and throughout the state. He complimented Mr. Jim Boyter, advisor at BPCC for his work with the students.

Ms. Hayes thanked the Board and Chancellors and Leadership team for their support as the groups plans to travel to the national competition.

Dr. Sullivan also recognized Carly Dartez from the Board office for her work with the state program.

- ❖ Recalled the movement by former Board Chair Mickey Murphy to find a way to give back to the employees in the system. The Louisiana Leadership Academy is completing its class and the members will graduate soon. He reminded the Board that the class was composed of the rural campus deans.

- ❖ Highlighted the business partnership between Fletcher Technical Community College and Falck Safety Services. Together, they created a Global Technician Training Program to deliver technician training programs across the globe. FTCC Chancellor Kristine Strickland and Jenny Lewis, managing director of the Gulf and Caribbean region, addressed the Board and provided an overview of the program to the Board.
- ❖ Noted that Congress is working to reauthorize the Perkins Act, and anticipate that it will be approved. Additionally, on the House side, they are considering the Prosper Act and should take action on it sooner rather than later.
- ❖ Introduced the new LCTCS Chief Human Resources Officer, Ms. Gena Faul Doucet. She comes to LCTCS after HR roles at the LSU Ag School and the Pennington Biomedical Research Center. He thanked her for joining the LCTCS team and welcomed her.
- ❖ Reported leadership team has been studying the impact of tuition on enrollment. NCHEMS will be conducting this affordability study and the leadership team hopes to report on this study in the fall.
- ❖ Provided a budget update. As of meeting time, the budget presented is nearly \$22 million less than it was last year. Another special session begins soon and will adjourn on the 28th day of June, only two days before the end of the fiscal year. “We are no longer in a place to continue feeding the state’s budget hole by cutting colleges and universities and eliminating the TOP’S promise made to students...We must do better.” He asked the Board, Leadership Team, and stakeholders to engage in making sure legislators know the impact that LCTCS makes on the people of the State of Louisiana.

Supervisor Hardy presented the Committee of the Whole Action items for consideration by the Board.

H. GENERAL ACTION ITEMS**

COMMITTEE OF THE WHOLE

1. LCTCS Board of Supervisors Mentorship Program

On motion by Supervisor St. Blanc, seconded by Supervisor Toups, the board voted to accept the proposed Board Mentorship Program provided. The motion carried.

2. Amendment to the Board By-Laws regarding an annual LCTCS Board Self-Evaluation

On motion by Supervisor Toups, seconded by Supervisor Jackson and the remainder of the board in presence, the board voted to approve an amendment to Article 1 of the Bylaw’s of the Board of Supervisors of the Louisiana Community and Technical College System. The amendment adds to Article 1, a new Section 18, which addresses and implements an annual self-evaluation for the Board. This amendment also updates the title of Article 1 from “Name, Membership, Offices, Meetings, Compensation, and Removal” to “Name, Membership, Offices, Meetings, Compensation, Removal, and Self-Evaluation”. The motion carried.

Supervisor Price presented the Academic and Student Affairs Action items for consideration by the Board.

ACADEMIC AND STUDENT AFFAIRS

3. Wording Utilized on the High School Equivalency Diploma

On motion by Supervisor St. Blanc, seconded by Supervisor Toups, the Board voted to approve the following wording utilized on the High School Equivalency diploma issued by LCTCS through WorkReady U:

"This Certifies that [Insert Graduate's Name] has satisfactorily completed all requirements for the Louisiana High School Equivalency which represents an educational achievement equivalent to completion of the Course of Study prescribed by the State of Louisiana. Therefore, in recognition of such educational achievement, we award this Equivalency Diploma from the Louisiana Community & Technical College System."

The motion carried.

4. Honorary Associate of Arts in Humane Letters at Bossier Parish Community College

On motion by Supervisor Bradford, seconded by Supervisor Toups, the Board voted to approve Bossier Parish Community College, in commemoration of the institutions 50th anniversary, to exceed the maximum number of honorary degrees issued per academic year and grant an Honorary Associate of Arts in Humane Letters to the following former BPCC Chancellors for the contributions made to education and to the history of the institution:

**Mr. Bob Horneman (1967-1976) (posthumous)
Dr. Douglas Peterson (1973-1988) (posthumous)
Mr. James Conerly (1988-1994)
Mr. Tom Carleton (1994-2009)
Dr. Jim Henderson (2009-2014)**

The motion carried.

5. Report on Strategic Sustainability and Growth Initiative 2A – Program Health Index

No action was taken.

6. Implementation Plan for Senate Resolution No. 113 and House Resolution No. 112 of the 2018 Regular Session of the Louisiana Legislature

On motion by Supervisor St. Blanc, seconded by Supervisor Jackson, the Board voted to approve the attached "Implementation Plan for Senate Resolution No. 113 and House Resolution No. 112 of the 2018 Regular Session of the Louisiana Legislature." The motion carried.

7. Review and Advisement: Revisions to combine LCTCS Policy #1.014 "Assessment" and LCTCS Policy #1.010 "Program Assessment"

No action was taken.

8. ~~Review and Advise~~ Revisions to LCTCS Policy #1.026, Title IV Federal Financial Assistance: Satisfactory Academic Progress Standards

On motion by Supervisor Smith, seconded by Supervisor Mount, the Board voted to approve the attached revisions to Policy #1.026, "Title IV Federal Financial Assistance: Satisfactory Academic Progress Standards." The motion carried.

9. Go Grant for Non-Credit Pilot Proposal

On motion by Supervisor Mount, seconded by Supervisor Potts, the Board voted to approve the attached "Go Grant for Non-Credit Pilot, 2018-2019" proposal. The motion carried.

10. Academic Year 2017-2018 Institutional Aid Pilot Overview

No action was taken.

11. ~~Review and Advise~~ Revisions to LCTCS Policy #5.025 "Tuition Discounts and Waivers"

On motion by Supervisor McConduit, seconded by Supervisor Toups, the Board voted to approve the attached revisions to Policy #5.025, "Tuition Discounts and Waivers." The motion carried.

Supervisor Smith presented the Facilities Action items for consideration by the Board.

FACILITIES

12. Preliminary Capital Outlay Requests for FY 2019-2020

No action was taken.

13. Disposal of Modular Buildings at Nunez Community College

On motion by Supervisor St. Blanc, seconded by Supervisor Toups, the Board voted to authorize the disposal of seven modular buildings at Nunez Community College, through sale, demolition or transfer. The motion carried.

14. (action taken during Chairman's Report) Naming a Prominent Space within the Delgado River City Site in Honor of N. J. "Woody" Ogé

On motion by Supervisor Hardy, seconded by Supervisor McConduit and all other members present, the Board voted to authorize Delgado Community College to name the atrium of the River City Campus the "N.J. 'Woody' Oge Atrium" in honor to the contributions made to the college and the campus. The motion carried.

Supervisor Toups presented the Finance agenda items for consideration by the Board.

FINANCE

15. Social Services Contract between Fletcher Technical Community College and On-Site Training & Instruction, LLC

On motion by Supervisor Smith, seconded by Supervisor Bradford, the Board voted to approve a social services contract between Fletcher Technical Community College and On-Site Training and Instruction, LLC, effective May 14, 2018 to May 13, 2019. This contract is subject to the approval of the Office of State Procurement, Professional Contracts. The motion carried.

16. Social Services Contract between Fletcher Technical Community College and Alford Safety Services, LLC

On motion by Supervisor Price, seconded by Supervisor Smith, the Board voted to approve a social services contract between Fletcher Technical Community College and Alford Safety Services, LLC, effective May 14, 2018 to May 13, 2019. This contract is subject to the approval of the Office of State Procurement, Professional Contracts. The motion carried.

17. Social Services Contract between Louisiana Delta Community College and Opportunities Industrialization Center of Ouachita, Inc.

On motion by Supervisor Murphy, seconded by Supervisor Yantis, the Board voted to Board approve a social services contract between Louisiana Delta Community College and Opportunities Industrialization Center of Ouachita, Inc., effective July 1, 2017 through June 30, 2018. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

18. Social Services Contract between Fletcher Technical Community College and NVI LLC dba Nondestructive and Visual Inspection

On motion by Supervisor Mount, seconded by Supervisor Gray, the Board voted to approve an amendment to a social services contract between Fletcher Technical Community College and NVI LLC dba Nondestructive and Visual Inspection that the Board previously approved at its January 2018 meeting. This amendment is subject to the approval of the Office of Contractual Review. The motion carried.

On personal privilege, Supervisor Murphy made comments regarding the following items. He noted that he does not make this statement with the intent to paint the legislature by the same brush. In all his years, he has never felt as disappointed in the legislature as in the past few years than he does now. He feels that it is “shameful that we have elected some who are more interested in their self-serving interest than they are of the citizens of this great state...The actions and inactions of the legislature are detrimental to all citizens of the state. It is time for both sides to get the people’s business straight.”

19. Tuition and Mandatory Fees for Academic Year 2018-2019

Supervisor St. Blanc, seconded by Supervisor Mount, moved to approve the following motion: that the Board continue the past practice and not increase tuition and mandatory fees at LCTCS colleges for Academic Year 2018-2019 and furthermore grant authority to the system president to negotiate and enter into any agreements necessary to reduce tuition or adjust fees should other resources be identified to offset lost revenues from such reductions with a subsequent report of such actions provided to the board.

On motion by Supervisor McConduit, and seconded by Supervisor Mount, the board voted to amend the motion to include “in consultation with the Board Executive Committee or chair” after “...authority to the system president” and before “to negotiate...” and to include “or adjust fees” after “tuition” and before “should.” That motion to amend carried.

On motion by Supervisor McConduit, and seconded by Supervisor Mount, the board voted to continue the past practice and not increase tuition and mandatory fees at LCTCS colleges for Academic Year 2018-2019 and furthermore grant authority to the system president, in consultation with the Board Executive Committee or Chairman, to negotiate and enter into any agreements necessary to reduce tuition or adjust fees should other resources be identified to offset lost revenues from such reductions with a subsequent report of such actions provided to the board. The motion carried.

Supervisor Murphy presented the personnel agenda items for consideration by the Board.

PERSONNEL

20. Layoff Avoidance Measures for FY 2019

On motion by Supervisor Toups, seconded by Supervisor St. Blanc, the Board voted to authorize the President to negotiate layoff avoidance plans with the LCTCS college chancellors and directors that factor restrictions on travel, equipment purchases, contracts and personnel actions to potentially include a retirement incentive for full time faculty and staff who are eligible to retire. In the event that a reduction in force is necessary, individual college plans will be brought to the Board for action. The motion carried.

Supervisor Smith requested that he receives real numbers on what these cuts mean to the system and its colleges.

Supervisor Hardy presented the Consent Agenda items for consideration by the Board.

I. CONSENT AGENDA

On motion by Supervisor McConduit, seconded by Supervisor St. Blanc, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.7. The motion carried.

ACADEMIC AND STUDENT AFFAIRS

1. Louisiana Chemical Association's Process Technology PTECH Program

Program Revisions at River Parishes Community College

- i. Associate of Applied Science (AAS) in Process Technology (CIP 15.0699) – **5 STARS**
 - a. Technical Diploma (TD) in Process Technology (CIP15.0699) – **5 STARS**
 - 1) Certificate of Applied Science (CAS) in Industrial Operations Technician (CIP 15.0699) – **5 STARS**
 - i. Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 15.0699) – **5 STARS**

Program Adoptions at Nunez Community College

- ii. Associate of Applied Science (AAS) in Process Technology (CIP 15.0699) – **5 STARS**
 - a. Technical Diploma (TD) in Process Technology (CIP15.0699) – **5 STARS**
 - 1) Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 15.0699) – **5 STARS**

Program Adoptions at SOWELA Technical Community College

- iii. Associate of Applied Science (AAS) in Process Technology (CIP 15.0699) – **5 STARS**
 - a. Technical Diploma (TD) in Process Technology (CIP15.0699) – **5 STARS**
 - 1) Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 15.0699) – **5 STARS**

Program Adoptions at Louisiana Delta Community College

- iv. Associate of Applied Science (AAS) in Process Technology (CIP 15.0699) – **5 STARS**
 - a. Technical Diploma (TD) in Process Technology (CIP15.0699) – **5 STARS**
 - 1) Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 15.0699) – **5 STARS**

Program Adoptions at Baton Rouge Community College

- v. Associate of Applied Science (AAS) in Process Technology (CIP 15.0699) – **5 STARS**

2. Baton Rouge Community College

Program Additions

- i. Associate of Applied Science (AAS) in Vehicle Maintenance and Repair Technologies (CIP 47.0600) – **4 STARS**

- a. Technical Diploma (TD) in Auto Body Repair Technician (CIP 47.0603) – **4 STARS**
 - 1) Certificate of Technical Studies (CTS) in Refinish Technician (CIP 47.0603) – **4 STARS**

Program Revisions

- ii. Associate of Arts (AA) – Liberal Arts, Global Studies Concentration to International Studies Concentration (CIP 24.0101) – **Transfer**
- iii. Technical Diploma (TD) – Information Technology (CIP 11.0901) – **5 STARS**
- iv. Certificate of Technical Studies (CTS) – Engineering Aid II to Engineering Aid (CIP 15.1301) – **3 STARS**
- v. Certificate of Technical Studies (CTS) – Carpentry Technician II to Carpentry Technician (CIP 46.0201) – **3 STARS**

Program Terminations

- vi. Certificate of Applied Science (CAS) – Emergency Management (CIP 43.9999) – **0 STARS**
- vii. Technical Competency Area (TCA) – Grower Technician (CIP 01.0601) – **2 STARS**
- viii. Technical Competency Area (TCA) – Computer Technician (CIP 11.0901) – **2 STARS**
- ix. Technical Competency Area (TCA) – Wide Area Network Technician (CIP 11.0901) – **4 STARS**
- x. Technical Competency Area (TCA) – System Support Technician (CIP 11.0901) – **4 STARS**
- xi. Technical Competency Area (TCA) – Application Specialist (CIP 11.0901) – **3 STARS**
- xii. Technical Competency Area (TCA) – Desktop Application Specialist (CIP 11.0901) – **3 STARS**
- xiii. Technical Competency Area (TCA) – Local Area Network (LAN) Specialist (CIP 11.0901) – **4 STARS**
- xiv. Technical Competency Area (TCA) – Shampoo Operator (CIP 12.0401) – **2 STARS**
- xv. Technical Competency Area (TCA) – Entry Level Prep Cook II (CIP 12.0503) – **2 STARS**
- xvi. Technical Competency Area (TCA) – Engineering Aid I (CIP 15.1301) – **3 STARS**
- xvii. Technical Competency Area (TCA) – Basic Caregiver (CIP 19.0709) – **1 Star**
- xviii. Technical Competency Area (TCA) – Infant/Toddler or Preschool Caregiver (CIP 19.0709) – **1 STAR**
- xix. Technical Competency Area (TCA) – Transportation Security Administration (CIP 43.0301) – **0 STARS**
- xx. Technical Competency Area (TCA) – Carpentry Technician I (CIP 46.0210) – **3 STARS**
- xxi. Technical Competency Area (TCA) – Collision Repair Apprentice (CIP 47.0603) – **2 STARS**
- xxii. Technical Competency Area (TCA) – Upholstery Assistant (CIP 48.0303) – **1 Star**
- xxiii. Technical Competency Area (TCA) – Printmaking (CIP 50.0710) – **2 STARS**
- xxiv. Technical Competency Area (TCA) – Emergency Medical Technician (EMT) Basic (CIP 51.0810) – **2 STARS**
- xxv. Technical Competency Area (TCA) – Nurse Assistant (CIP 51.3902) – **2 STARS**

3. Central Louisiana Technical Community College

Program Revisions

- i. Associate of Applied Science (AAS) in Business Office Administration (CIP 52.0401) – **4 STARS**
 - a. Accounting Concentration change in clock hours from 1110 to 1050
 - b. Information Technology Concentration change in clock hours from 1365 to 1290
 - c. Medical Office Concentration change in clock hours 1005 to 975
 - d. General Concentration change in clock hours from 1095 to 1125
- ii. Technical Diploma (TD) in Business Office Technology (CIP 52.0401) – **4 STARS**
 - a. Certificate of Technical Studies (CTS) in Office Assistant Specialist to Administrative Assistant (CIP 52.0401) change in clock hours from 690 to 630; change in credit hours from 34 to 31 – **3 STARS**
 - b. Certificate of Technical Studies (CTS) in Medical Office Specialist (CIP 52.0401) – **3 STARS**
 - c. Certificate of Technical Studies (CTS) in Information Technology Specialist (CIP 52.0401) change in clock hours from 765 to 915; change in credit hours from 28 to 37 – **4 STARS**
 - d. Certificate of Technical Studies (CTS) in Accounting Office Assistant to Accounting Office Specialist (CIP 52.0401) change in clock hours from 675 to 570; change in credit hours from 34 to 31 – **4 STARS**
 - e. Certificate of Technical Studies (CTS) in Medical Records Billing Clerk (CIP 52.0401) change in clock hours from 390 to 435; change in credit hours from 24 to 27 – **4 STARS**

Program Additions

- iii. Certificate of Technical Studies (CTS) in Customer Service Specialist (CIP 52.0401) – **3 STARS**
 - a. Career and Technical Certificate (CTC) in Customer Service Representative (CIP 52.0401) – **3 STARS**
- iv. Certificate of Technical Studies (CTS) in Software Application Specialist (CIP 52.0401) – **4 STARS**
 - a. Career and Technical Certificate (CTC) in Software Applications (CIP 52.0401) – **4 STARS**
- v. Certificate of Technical Studies (CTS) – Engine Technician (CIP 47.0604) – **4 STARS**
 - a. Career and Technical Certificate (CTC) in Engine Repair Technician with an IBC in Engine Repair from Automotive Service Excellence (ASE) (CIP 47.0604) – **4 STARS**
 - b. Career and Technical Certificate (CTC) in Automatic Transmission and Transaxle Technician with an IBC in Automatic Transmission/Transaxle from Automotive Service Excellence (ASE) (CIP 47.0604) – **4 STARS**
 - c. Career and Technical Certificate (CTC) in Manual Drive Train Technician with an IBC in Manual Drive Train and Axles from Automotive Service Excellence (ASE) (CIP 47.0604) – **4 STARS**
 - d. Career and Technical Certificate (CTC) in Steering, Suspension, and Brake Technician with an IBC in Suspension & Steering and Brakes from Automotive Service Excellence (ASE) (CIP 47.0604) – **4 STARS**
 - e. Career and Technical Certificate (CTC) in Electrical Technician with an IBC in Electrical/Electronic Systems from Automotive Service Excellence (ASE) (CIP 47.604) –

4 STARS

- f. Career and Technical Certificate (CTC) in Heating and Air Technician with an IBC in Heating and Air Conditioning from Automotive Service Excellence (ASE) (CIP 47.0604) –

4 STARS

- g. Career and Technical Certificate (CTC) in Engine Performance Technician with an IBC in Engine Performance from Automotive Service Excellence (ASE) (CIP 47.0604) –

4 STARS

Program Terminations

- vi. Certificate of Technical Studies (CTS) in Legal Office Specialist – (CIP 52.0401) – **4 STARS**
- vii. Certificate of Technical Studies (CTS) in Office Management Specialist - (CIP 52.0401) – **4 STARS**
- viii. Business Office Administration Concentrations in
 - a. Legal Office
 - b. Computer Applications
 - c. Office Management
- ix. Certificate of Technical Studies (CTS) – Power Train (CIP 47.0604) – **4 STARS**
- x. Certificate of Technical Studies (CTS) – Electrical Technician (CIP 47.0604) – **4 STARS**
 - a. Technical Competency Area (TCA) – Electrical Technician
- xi. Certificate of Technical Studies (CTS) – Engine Performance Technician (CIP 47.0604) – **4 STARS**
 - a. Technical Competency Area (TCA) – Engine Performance Technician (CIP 47.0604) – **4 STARS**
- xii. Technical Competency Area (TCA) – Engine Repair Technician (CIP 47.0604) – **4 STARS**
- xiii. Technical Competency Area (TCA) – Automatic Transmission and Transaxle Technician (CIP 47.0604) – **4 STARS**
- xiv. Technical Competency Area (TCA) – Manual Drive Train Technician (CIP 47.0604) – **4 STARS**
- xv. Technical Competency Area (TCA) – Steering and Suspension Technician (CIP 47.0604) – **4 STARS**
- xvi. Technical Competency Area (TCA) – Brake Technician (CIP 47.0604) – **4 STARS**
- xvii. Technical Competency Area (TCA) – Heating and Air Technician (CIP 47.0604) – **4 STARS**

4. Louisiana Delta Community College

Program Additions

- i. Associate of Applied Science (AAS) – Paramedicine (CIP 51.0904) – **2 STARS**
- ii. Certificate of Technical Studies (CTS) – Mortgage Document Specialist (CIP 52.0809) – **4 STARS**

5. Delgado Community College

Program Additions

- i. Career and Technical Certificate (CTC) in Emergency Medical Technician – Basic with an Industry Based Credential in EMT-Basic (CIP 51.0904) – **2 STARS**

- ii. Career and Technical Certificate (CTC) in Dietary Manager Industry Based Credential in Certified Dietary Manager (CIP 51.3199) – **4 STARS**
- iii. Career and Technical Certificate (CTC) in Phlebotomy Technician Industry Based Credential in Phlebotomy Technician (CIP 51.1009) – **3 STARS**
- iv. Career and Technical Certificate (CTC) in EKG Technician Industry Based Credential in Nationally Registered Certified EKG Technician (CIP 51.0902) – **4 STARS**
- v. Career and Technical Certificate (CTC) in Certified Nursing Assistant Industry Based Credential in Certified Nursing Assistant (CIP 51.3999) – **4 STARS**
- vi. Career and Technical Certificate (CTC) in Dialysis Technician Industry Based Credential in Hemodialysis Examination (CIP 51.1011) – **0 STARS**
- vii. Career and Technical Certificate (CTC) in Child Development Associate Industry Based Credential in Child Development Associate (CIP 19.0709) – **1 STAR**
- viii. Career and Technical Certificate (CTC) in A+ Certification Industry Based Credential in Comp TIA A+ (CIP 47.0104) – **4 STARS**
- ix. Career and Technical Certificate (CTC) in Application Programming Industry Based Credential in C++ Certified Associate Programmer (CIP 11.0901) – **5 STARS**
- x. Career and Technical Certificate (CTC) in AutoCAD (CIP 15.1301) Industry Based Credential in Autodesk AutoCad Certified User – **4 STARS**
- xi. Career and Technical Certificate (CTC) in Information Security Industry Based Credential in Systems Security Certified Practitioner and Certified Information Security Professional (CIP 11.1003) – **4 STARS**
- xii. Career and Technical Certificate (CTC) in Information Technology Support Industry Based Credential in A+ Certification in Computer Help Desk (CIP 11.1006) – **5 STARS**
- xiii. Career and Technical Certificate (CTC) in Motor Vehicle Maintenance and Light Repair Industry Based Credential in Automotive Service Excellence G1 Certification (CIP 47.0604) – **4 STARS**
- xiv. Career and Technical Certificate (CTC) in NET+ Certification Industry Based Credential in Net+ Certification, CompTIA Network (CIP 11.0901) – **5 STARS**
- xv. Career and Technical Certificate (CTC) in Quickbooks Industry Based Credential in Certified Quickbooks User (CIP 52.0302) – **4 STARS**
- xvi. Career and Technical Certificate (CTC) in Real Estate Sales Agent Industry Based Credential in Real Estate Sales Agent (CIP 52.1501) – **4 STARS**
- xvii. Career and Technical Certificate (CTC) in Revit Industry Based Credential in Autodesk Revit Certified User (CIP 15.1301) – **5 STARS**
- xviii. Career and Technical Certificate (CTC) in Web Programming Industry Based Credential in Microsoft Certified Professional Web Application (CIP 11.0801) – **5 STARS**
- xix. Career and Technical Certificate (CTC) in Welding: FCAW & GMAW Industry Based Credential in American Welding Society (CIP 48.0508) – **4 STARS**

Program Terminations

- xx. Technical Competency Area (TCA) in Emergency Medical Responder (CIP 51.0904) – **4 STARS**
- xxi. Technical Competency Area (TCA) in Direct Support Professional (CIP 44.9999) – **0 STARS**
- xxii. Technical Competency Area (TCA) in Emergency Telecommunicator (CIP 51.0904) – **4 STARS**
- xxiii. Technical Competency Area (TCA) in First Aid (CIP 51.2699) – **0 STARS**
- xxiv. Technical Competency Area (TCA) in Emergency Medical Technician-Intermediate (CIP 51.0904) – **4 STARS**
- xxv. Technical Competency Area (TCA) in Audio Engineering (CIP 50.0999) – **2 STARS**
- xxvi. Technical Competency Area (TCA) in Music Business (CIP 50.1003) – **2 STARS**
- xxvii. Technical Competency Area (TCA) in Child Development Associate-Renewal (CIP 19.0709) – **1 STAR**
- xxviii. Technical Competency Area (TCA) in Homeland Security (CIP 43.0301) – **4 STARS**
- xxix. Technical Competency Area (TCA) in Juvenile Justice (CIP 43.0110) – **4 STARS**
- xxx. Technical Competency Area (TCA) in Culinary Cost Control (CIP 12.0505) – **2 STARS**
- xxxi. Technical Competency Area (TCA) in Culinary Supervision (CIP 12.0505) – **2 STARS**
- xxxii. Technical Competency Area (TCA) in Food and Beverage Purchasing (CIP 12.0505) – **2 STARS**
- xxxiii. Technical Competency Area (TCA) in Food Safety and Sanitation (CIP 12.0505) – **2 STARS**
- xxxiv. Technical Competency Area (TCA) in Architectural Contractor Practices (CIP 15.0101) – **0 STARS**
- xxxv. Technical Competency Area (TCA) in Automotive Gas Metal Arc Welding (CIP 48.0508) – **4 STARS**
- xxxvi. Technical Competency Area (TCA) in Clerical Automation (CIP 52.0401) – **4 STARS**
- xxxvii. Technical Competency Area (TCA) in Desktop Publishing (CIP 52.0401) – **4 STARS**
- xxxviii. Technical Competency Area (TCA) in Digital Media Technologies (CIP 50.0102) – **4 STARS**
- xxxix. Technical Competency Area (TCA) in Management Trainee in General Business (CIP 52.0201) – **5 STARS**
- xl. Technical Competency Area (TCA) in NCCER Technical Core Studies (CIP 15.0000) – **4 STARS**
- xli. Technical Competency Area (TCA) in PLC Programming (CIP 15.0303) – **4 STARS**
- xlii. Technical Competency Area (TCA) in Global Logistics Associate (CIP 52.0203) – **4 STARS**
- xliii. Technical Competency Area (TCA) in Logistics Technology Entry Level (CIP 52.0203) – **4 STARS**
- xliv. Technical Competency Area (TCA) in Logistics Technology Front Line supervisor (CIP 52.0203) – **4 STARS**

6. Northwest Louisiana Technical Community College (NWLTC)

Program Additions

- i. Associate of Applied Science (AAS) in Health Information Technology (CIP 51.0707) – **5 STARS**
 - a. Technical Diploma (TD) in Health Information Technology Specialist (CIP 51.0707) – **5 STARS**
 - 1) Certificate of Technical Studies (CTS) in Medical Office Specialist (CIP 51.0707) – **5 STARS**
 - i. Career and Technical Certificate (CTC) in Customer Service Specialist with an Industry Based Credential (IBC) in Customer Service and Sales Specialist from the Retail Association (CIP 51.0707) – **3 STARS**
 - ii. Certificate of Technical Studies (CTS) in Electrical Helper Level II (CIP 46.0302) – **4 STARS**
 - iii. Career and Technical Certificate (CTC) in Health Care Aide with an Industry Based Credential (IBC) in CPR from the American Heart Association and Certified Nursing Assistant license from the Louisiana Department of Health and Hospitals (CIP 51.3901) – **2 STARS**
 - iv. Career and Technical Certificate (CTC) in Electrician Helper – Level 1 with an Industry Based Credential (IBC) in NCCER Safety Core, OSHA 10, and Safety Awareness Training (TappiSafe) (CIP 46.0302) – **4 STARS**
 - v. Career and Technical Certificate (CTC) in Customer Service Specialist with an Industry Based Credential (IBC) in Customer Service and Sales Specialist from the Retail Association (CIP 52.0401) – **3 STARS**

Program Revisions

- vi. Technical Diploma (TD) in Practical Nursing (CIP 51.3901) – **5 STARS**
- vii. Technical Diploma (TD) in Business Office Technology – Medical Office Concentration (CIP 52.0401) – **3 STARS**
- viii. Certificate of Technical Studies (CTS) in Medical Office Specialist (CIP 52.0401) – **3 STARS**
- ix. Technical Diploma (TD) in Industrial Electrician (CIP 46.0302) – **4 STARS**

Program Terminations

- x. Technical Diploma (TD) - Marine Electrician (CIP 46.0302) – **4 STARS**
- xi. Technical Diploma (TD) – Commercial Wiring I (CIP 46.0302) – **4 STARS**
- xii. Technical Diploma (TD) – Commercial Wiring II (CIP 46.0302) – **4 STARS**
- xiii. Certificate of Technical Studies (CTS) – Energy Systems Technician (CIP 46.0302) – **4 STARS**
- xiv. Certificate of Technical Studies (CTS) – Industrial Electrician Apprentice (CIP 46.0302) – **4 STARS**
- xv. Certificate of Technical Studies (CTS) – Basic Electrical Core Residential Electrician - (CIP 46.0302) – **4 STARS**
- xvi. Technical Competency Area (TCA) – Solar System Installer (CIP 46.0302) – **4 STARS**
- xvii. Technical Competency Area (TCA) – Electrician Helper – (CIP 46.0302) – **4 STARS**
- xviii. Technical Competency Area (TCA) – Health Aid – (CIP 51.3901)
- xix. Technical Competency Area (TCA) – Electrician Helper I

- (CIP 46.0302) – **4 STARS**
- xx. Technical Competency Area (TCA) – Electrician Helper II
(CIP 46.0302) – **4 STARS**
- xxi. Technical Competency Area (TCA) – Electrical Solar System Installer (CIP 46.0302) – **4 STARS**

7. Nunez Community College

- i. Associate of Applied Science (AAS) in Aerospace Technology
(CIP 15.0801) – **4 STARS**
 - a. Technical Diploma (TD) in Aerospace Technology
(CIP 15.0801) – **4 STARS**
 - 1) Certificate of Technical Studies (CTS) in Process Aerospace Technology (CIP 15.0801) – **4 STARS**

Chair Hardy referenced the Updates and encouraged Board members to review the information provided.

J. UPDATES

1. Alternative Financing Projects
2. Quarterly Financial Report
3. Report of Breazeale Sachse & Wilson, LLC for Quarter Ending March 31, 2018
4. Report on General Personnel Actions for LCTCS Colleges and System Office (April and May 2018)
5. Third Quarter Contracts Report
6. Status Report on Capital Projects
7. Student Technology Fee Survey

K. OTHER BUSINESS

1. Nominations for 2018-2020 LCTCS Board Officers

Supervisor Smith reported that the Nominating Committee was made up of Supervisors St. Blanc and Murphy, all former chairs of the Board. The committee recommends Stevie Toups as Chair, Paul Price as 1st Vice Chair, and Willie Mount as 2nd Vice Chair.

On motion by Supervisor Murphy, seconded by Supervisor McConduit, the Board voted to approve the recommendation to appoint Stevie Toups, Chair; Paul Price, 1st Vice Chair and, Willie Mount, 2nd Vice Chair, effective July 1, 2018, for a two year term of office, ending June 30, 2020. The motion carried.

Chair Hardy congratulated the newly elected officers.

Supervisor Murphy presented Chair Hardy a memento of appreciation from the Board and the Board Office for his service as board chair for 2016-2018.

The plaque states:

*Timothy W. Hardy
Chair*

*Louisiana Community and Technical College System
Board of Supervisors
July 2016-June 2018*

In appreciation of your service, dedication and commitment to making the LCTCS a world-class system. Your efforts will have a lasting effect on our System. We appreciate the outstanding job that you have done as Board Chair.

Chairman Hardy thanked every member of the Board for their individual support throughout his term on the executive committee and as chair. It was an honor for him to serve as chairman.

President Sullivan

L. ANNOUNCEMENTS AND PUBLIC COMMENT

Ms. Jennifer Burgess, former SGA President at BRCC and Member of the Board of Supervisors, now a computer programmer for IBM and shared that she recently received the Service Excellence Award at IBM and credits her time at BRCC and on the Board to allowing her to obtain this award. She shared her thanks to Chair Hardy, Dr. Sullivan, Chancellor Steib and Dean Stacia Hardy for teaching her how to be successful.

She advised the new student board members to actively participate in their role over the year.

There were no additional requests for public comments to come before the Board.

M. ADJOURNMENT

On motion by Supervisor Toups, seconded by Supervisor Price, the Board voted to adjourn the meeting at 12:08 p.m.